

FILED FOR RECORD
IN MY OFFICE
AT 9:35 O'CLOCK A M

DEC 02 2022

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY p. worda DEPUTY

MEETING OF COMMISSIONERS' COURT OF PANOLA COUNTY

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 6TH DAY OF DECEMBER, 2022, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 1:30 O'CLOCK P.M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

OPENING PRAYER.

OPEN MEETING:

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject not on the current agenda concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS:**

PERSONNEL

- a. To record an increase in salary to \$17.65 per hour for Natalie Hogg, Communications Officer with the Panola County Sheriff's Department effective November 19, 2022.
- b. To record the resignation of Alan Smith as Patrol Lieutenant with the Panola County Sheriff's Department effective November 22, 2022.

- c. To record the employment of Dustin R. Farahnak as First Assistant Criminal District Attorney in the Panola County District Attorney's Office effective December 12, 2022 at the salary rate of \$88,000.00 annually.
- d. To record a change in status of employment for David Gray from Criminal Investigator to Chief Deputy with the Panola County Sheriff's Department effective November 23, 2022 at the budgeted rate.
- e. To record a change in status of employment for Chris Welk from Investigative Deputy to Patrol Lieutenant with the Panola County Sheriff's Department effective November 23, 2022 at the rate of \$24.10 per hour.
- f. To record a change in status of employment for Joshua Nagle from Patrol Deputy to Criminal Investigator with the Panola County Sheriff's Department effective December 3, 2022 at the rate of \$23.45 per hour.
- g. To record the employment of Chris Adams as a Patrol Deputy with the Panola County Sheriff's Department effective December 9, 2022 at the rate of \$23.02 per hour.

ROAD & BRIDGE

- a. None.

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of November, 2022.
- b. To approve and record 2022 Budget Amendment No. 25.
- c. To record November 2022 Treasurers Report for Panola County Treasurer's Office.
- d. To record November 2022 Fund Balance Report for Panola County Auditor's Office.
- e. To record Official Bond and Oath Statements for Panola County Judge Rodger McLane.
- f. To record Official Bond and Oath Statements for Panola County Sheriff Cutter Clinton.
- g. To record Statement of Officer and Oath of Office forms for Panola County Sheriff's Department Bailiff Greg Almeida; PCSD Patrol Corporals Calahan Malone and Randy Payne; Patrol Deputies Haley Baker, Travis Curry, Quade Davis, Stephen Gillie, Jason Gradberg, Chris Hansen, Hunter Hutto, Scott Jones, Jeff Martin, Jesus Martinez, Torey McLemore, Colton McNair, Richard Mojica, Joshua Nagle, and Travis Wilson; PCSD Courthouse Security Hollie Mojica; PCSD Jail Lieutenant Tina McMullen; PCSD Captain Adam Jones; PCSD Jail Sergeant Tabitha Martinez; PCSD Civil Deputy Shakami Manning;

PCSD Transport Deputy Ronnie Endsley; PCSD Criminal Investigators Chris Welk, Chadd Gray, James Ferris, and David Gray; PCSD Detention Deputies Garrett Wallace, Joyce Wilder, Ashley Esquivel, and Christina Lyles.

- h. To record Statement of Officer and Oath of Office forms for Panola County Sheriff's Department Reserve Deputies Shelbye Almeida, Heather Green, Phillip Grimes, David Johnson, Mitsy Owens, Chris Adams, and Brant Shrell.
- i. To record Statement of Officer and Oath of Office forms for Panola County Reserve Deputy Constable, Precincts #1 & #4 Sarah Fields.
- j.. To record Statement of Officer and Oath of Office forms for Panola County Airport Sharpe Field Advisory Board Harold A. Campbell, Jr.
- k. To acknowledge sealed bids for the replacement of the roof at the Panola County Courthouse that should have been opened on November 8, 2022. No bids were received for this project.
- l. To approve, record, and waive any conflict of interest between Rodger G. McLane, his individual clients, and Panola County in his limited capacity pursuant to Attorney General's Opinion 540 and 497.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): None.
- 5. To approve payment of current Panola County bills as submitted by the County Auditor.
 - 6. To approve payment of current Panola County payroll as prepared and submitted by the County Treasurer.
 - 7. To open sealed bids for Aviation Gasoline 100LL and Jet A Fuel for the Panola County Airport - Sharpe Field for Fiscal Year 2023. Bids may be awarded at a future meeting of the Court.
 - 8. To open sealed bids for Corrugated steel pipe culverts for the Panola County Road and Bridge Department. Bids may be awarded at a future meeting of the Court.
 - 9. To discuss and act upon approving the new roof bids for the Panola County Courthouse opened in November 22, 2022 Commissioners' Court (put on hold to review).
 - 10. To approve the Panola County Holiday Schedules for 2023.
 - 11. To review the County's Investment Policy and discuss and act upon adopting a Resolution regarding same.
 - 12. To discuss and act upon adopting Order #2022-22 claiming an exemption from competitive bidding for Fiscal Year 2023 for medical treatment for various offenders housed in the Panola County Detention Center and for indigent residents who

qualify pursuant to Texas Local Government Code, Section 262.024(a)(2) and (4).

13. To discuss and act upon adopting Order #2022-23 claiming an exemption from competitive bidding for Fiscal Year 2023 for electric power, gas, water, and other utility services.
14. To discuss and act upon adopting Order #2022-24 claiming exemption from competitive bidding and competitive proposal requirements for Fiscal Year 2023 for food purchases for the Panola County Detention Center.
15. To discuss and act upon adopting Order #2022-25 designating a day of the week for regular meetings of the Commissioners' Court each month.
16. To discuss and act upon adopting Order #2022-26 with regards to committing fund balances in compliance with GASB-54.
17. To discuss and act upon approving a proposal from American Elevator Technologies for maintenance of the county elevators for a one (1) year period commencing January 1, 2023 for the elevator located in the Panola County Courthouse and the elevator located in the Panola County Judicial Center.
18. To discuss and act upon approval of proposals from Tex-Star Fire & Safety Equipment, Koetter Fire Protection, L.L.C. or Austin Fire Systems for fire extinguisher services for a one (1) year period commencing January 1, 2023.
19. To discuss and act upon approval of a proposal from American Filter Service for a one (1) year period commencing January 1, 2023.
20. To discuss and act upon approval of a proposal from Paladin Pest Management for pest control for the Courthouse, Panola County Judicial Center, Panola County Sheriff's Department, Probation Offices, Panola County Detention Center, and Panola County Road and Bridge Warehouse for a one (1) year period commencing January 1, 2023.
21. To discuss and act upon approval of proposals from Koetter Fire Protection, L.L.C. or Austin Fire Systems for annual sprinkler system maintenance and inspection services for the Panola County Judicial Center and the Panola County Detention Center for a one (1) year period commencing January 1, 2023.
22. To discuss and act upon approval of proposals from Universal Time Equipment Company or Austin Fire Systems for the 2023 annual inspection and testing of fire alarm systems at the Panola County Courthouse, Panola County Judicial Center, Panola County Sheriff's Department and Panola County Detention Center.
23. To adopt payment schedule for election workers in elections supervised by Panola County including election judges, alternate election judges and election clerks for Fiscal Year 2023.
24. To adopt payment schedule for petit jurors and grand jurors for Fiscal Year 2023.
25. To appoint one (1) member to the Panola County Airport-Sharpe Field Advisory Board for two year terms commencing January 1 2023

26. To appoint two (2) members to the Panola County Emergency Services District No. 1 Board of Fire Commissioners for two year terms commencing January 1, 2023.
27. To discuss and act upon adopting Order #2022-27 granting applicable exemption on engineers per Texas Local Government Code 262.024 for Panola County Courthouse roofing project.
28. To discuss and act upon approving a proposal between KSA Engineers, Inc. and Panola County for Professional Services regarding design, bidding and construction services for the Panola County Courthouse roofing project.
29. To discuss and act upon reallocating two (2) Detention Officer positions at the pay rate of \$18.11 per hour currently budgeted for 2023 and requesting to create the two (2) positions into one (1) new position of Deputy Sheriff at the pay rate of \$24.47 per hour effective January 1, 2023.
30. To discuss and act upon changing employment status for James Ferris from Criminal Investigator to Lieutenant of the Panola County Sheriff's Office Criminal Investigation Division effective January 1, 2023 at the rate of \$25.55 per hour which exceeds the 2023 budgeted amount.
31. To discuss and act upon increasing two (2) of the sixteen (16) Patrol Deputies from \$24.47 per hour to \$24.74 per hour; and to create the positions of Patrol Sergeant effective January 1, 2023. Two (2) positions elevated to the rate of \$24.74 will be promoted to the rank of Patrol Sergeant. Two (2) Patrol Corporal positions will be promoted to the rank of Patrol Sergeant effective January 1, 2023 at the budgeted rate of pay.
32. To discuss and act upon approving an addendum to the bid and contract of Skypine Roofing to reflect a deposit for materials for the Panola County Expo Roof Project.

CLOSED SESSION

33. To discuss Personnel pursuant to Texas Government Code Section 551.074.

OPEN SESSION

34. To take any action necessary as a result of the Closed Session.

ADJOURNMENT

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 2ND DAY OF DECEMBER, 2022 AT 9:35 O'CLOCK A.M.



Bobbie Davis

BOBBIE DAVIS, COUNTY CLERK
PANOLA COUNTY, TEXAS

By: *Paige Woodard*, Deputy

COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 2ND DAY OF DECEMBER, 2022 AT 9:35 O'CLOCK A.M.



Bobbie Davis
BOBBIE DAVIS, COUNTY CLERK
PANOLA COUNTY, TEXAS
By: Paige Woodard, Deputy